




DEPARTMENT OF PUBLIC SAFETY
INTRA-DEPARTMENTAL CORRESPONDENCE



DATE: MARCH 1, 2011

FROM: GORDEN E. EDEN, CABINET SECRETARY 

TO: ALL DPS PERSONNEL

SUBJECT: COMPENSATORY TIME BALANCES - DIRECTIVE 2011 – 01/OOS

Due to the hiring freeze and higher than expected vacancy rates, many employees have accrued very high compensatory balances. These high balances have created an excessive liability for the agency that cannot be sustained in the upcoming fiscal year.

Therefore, the maximum compensatory time balance limit has been lowered to 40 hours for all DPS employees. This includes the total of an employee's premium bank (@1.5), straight time compensatory bank (@1.0), holiday accrued (bonus hours), holiday compensatory time and administrative comp time.

Balances in excess of 40 hours will be paid down by the Human Resources Bureau staff over the course of the next several pay periods. Employees with high balances will not have more than 30 hours paid per pay period.

Note that this directive does not include NMSP recruits.

If an employee has very low sick and annual leave balances, or has specific leave plans that have been pre-approved to be covered by compensatory balances, they can request a higher total compensatory time balance by sending an IDC or email through their chain of command to Ms. Dianna DeJarnette, Acting ASD Director.

NMSP directive 2010-04 is hereby rescinded.

GEE:ddj